



UNDP Internship Agreement

1. I accept the internship, which has been awarded to me by UNDP and understand that:
 - a) UNDP will not pay me for my internship; all the expenses connected with it will be borne by me or my sponsoring Government or institution;
 - b) UNDP accepts no responsibility for costs arising from accidents and/or illness or death incurred during my internship; I will provide proof of my enrolment in a health insurance plan and a medical certificate of good health prior to the start of the internship;
 - c) I am not eligible to apply for, or be appointed to, any positions during the period of my internship;
 - d) UNDP accepts no responsibility for any claims by any parties where the loss of or damage to their property, death or personal injury was caused by my actions or omission of action during the internship;
 - e) I am personally responsible for obtaining necessary visas and arranging my travel to and from the duty station where the internship will be performed;
 - f) There is no expectation of employment following the internship.

2. I undertake the following obligations with respect to the UNDP internship programme:
 - a) To observe all applicable rules, regulations, instructions, procedures and directives of the Organization;
 - b) To refrain from any conduct that would adversely reflect on UNDP or on the receiving bureau/office and will not engage in any activity which is incompatible with the aims and objectives of UNDP;
 - c) To respect the impartiality and independence required of UNDP and of the receiving bureau/office and shall not seek or accept instructions regarding the services performed from any Government or from any authority external to the Organization;
 - d) To keep confidential any and all unpublished information made known to me by the accepting office or bureau during the course of my internship that I know or ought to have known has not been made public, and except with the explicit authorization of UNDP, not to publish any reports or papers on the basis of information obtained during the programme, both during and after the completion of my internship;
 - e) To provide immediate written notice in case of illness or other circumstances which might prevent me from completing the internship;
 - f) To return my identification pass to my supervisor at the end of my internship;
 - g) To comply with local laws and customs.

3. I have read the attached terms of reference of my internship and I accept to abide by them.

Signature

Printed Name

Date